

**CUMBERLAND GREEN METROPOLITAN DISTRICT**

**REGULAR MEETING MINUTES**

**December 12, 2022 – 5:30 PM**

**HELD:** Fountain Police Department Conference Room, 222 North Santa Fe Avenue, Fountain, CO 80817

The meeting was called to order and 5:30 p.m.

**ATTENDEES:**

Board members who were present were President Terry Wherry, Directors Michele Takatz, Shawn Simmons and Thomas Garside.

**QUORUM:** Present

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Director Garside to approve the agenda. The motion was duly seconded by President Wherry. A vote was taken, and the motion passed unanimously.

**PUBLIC COMMENT:** None

**PUBLIC HEARING 2023 BUDGET:**

The Public Hearing was opened by Board President Terry Wherry at 5:31 p.m. No public was present. President Wherry closed the Public Hearing at 5:32 p.m.

**DESIGN REVIEW/COVENANT ENFORCEMENT APPEAL HEARING:** None

**CONSENT AGENDA:** These items are to be acted upon as a whole and approved with one motion. There will be no separate discussion, unless a specific item is called upon for discussion by a Board member or citizen.

a) Approval of Regular Board Meeting Minutes: October 11, 2022.

b) Financial Reports/Cash Analysis

A motion to approve the Consent Agenda was made by President Wherry. The motion was duly seconded by Director Garside. A vote was taken. The motion carried unanimously.

**ACTION ITEMS:**

A. Approve payables – November, 2022

i. General Fund 2022 Expenses	\$	12,826.05
ii. General Fund Expenses	\$	9,204.94
iii. Debt Service Fund	\$	-0-
iv. Capital Improvement Fund	\$	-0-
v. Conservation Trust Fund	\$	-0-
vi. Total Expenditures	\$	<u>22,030.99</u>

A motion to approve the November 2022 payables in the amount of 22,030.99 was made by Director Garside. The motion was duly seconded by Director Takatz. A vote was taken. The motion carried unanimously.

B. Review and Consider Resolution 2022-01, Record of Proceedings Adopting 2023 Budget, Certifying the 2023 Mill Levy, Appropriating 2023 Expenditures relating to the Cumberland Green Metropolitan District El Paso County, Colorado. (Enclosure).

A motion to approve Resolution 2022-01, Record of Proceedings, was made by President Wherry. The motion was duly seconded by Director Garside. A vote was taken. The motion carried unanimously.

C. Review and Consider Resolution 2022-02, Annual Administrative Resolution of the Cumberland Green Metropolitan District El Paso County, Colorado. (Enclosure).

A motion to approve Resolution 2022-02, Annual Administrative Resolution, was made by President Wherry. The motion was duly seconded by Director Takatz. A vote was taken. The motion carried unanimously.

D. Review and Consider Resolution 2022-03, Election Resolution of the Cumberland Green Metropolitan District El Paso County, Colorado. (Enclosure).

A motion to approve Resolution 2022-03, Election Resolution, was made by Director Simmons. The motion was duly seconded by President Wherry. A vote was taken. The motion carried unanimously.

E. Review and Consider Approval on the Audit Engagement letter between the Cumberland Green Metropolitan District and Haynie and Company to provide Audit Services, in the amount of \$8,000.00, for the district's 2022 Financial Statements.

A motion to approve the Audit Engagement letter between the Cumberland Green Metropolitan District and Haynie and Company to provide Audit Services, in the amount of \$8,000.00, for the district's 2022 Financial Statements, was made by Director Garside. The motion was duly seconded by Director Takatz. A vote was taken. The motion carried unanimously.

F. Review and consider Landscape Maintenance Proposals as submitted by Timberline Landscaping in the estimated amount of \$40,518.34

A motion to approve the Landscape Maintenance Proposal as submitted by Timberline Landscaping in the amount of \$40,518.34, was made by President Wherry. The motion was duly seconded by Director Simmons. A vote was taken. The motion carried unanimously.

#### **OLD BUSINESS:**

##### **Design Review Committee (DRC) Update:**

Director Simmons provided an update regarding a covered porch. Director Simmons visited with the homeowner regarding the proposed flat roof.

##### **Covenant Enforcement Update:**

None provided.

##### **NEW BUSINESS: None**

#### **MANAGERS'S REPORT:**

##### Future Meeting Dates 2023

- February 13, 2023
- April 10, 2023

The Family Medical Leave Insurance (FAMLI) Program was discussed as it relates to the Cumberland Green Metropolitan District. Since the Cumberland

Green Metropolitan District does not have any full-time employees, the district is not affected by the program and does not have to pass a resolution indicating the district is not going to participate in the program.

**BOARD DISCUSSIONS:**

**COUNSEL REPORT:** None

**PLANNED COMMUNICATIONS:** Normal Website updates. The vacancy on the Board was advertised in the Fountain Valley News and on the Website.

**OTHER ACTION ITEMS:** None

**EXECUTIVE SESSION:**

Executive Session §24-6-402(4)(b) Legal Advice. None

**ADJOURNMENT:** Having no other actions to come before the Board, a motion to adjourn the meeting was made by President Wherry. The motion was duly seconded by Director Garside. The motion carried unanimously and the meeting was adjourned at 6:38 p.m.

**NEXT SCHEDULED REGULAR BOARD MEETING**

**February 13, 2023 5:30 p.m.**

**Fountain Police Department Conference Room  
222 NORTH SANTA FE AVENUE, FOUNTAIN CO 80817**

**<http://cumberlandgreenmetro.org/home>**